

Wedding Reception Planner

This is the typical sequence of activities at a reception. Feel free to delete any activities you won't be doing.

Place an X by the activities you will do in the blank space to the left of each numbered activities.

Your Emcee will coordinate the activities with your Photographer, Videographer & Caterer to insure a smooth flow of events.

___ 1. Introduction of wedding party and parents. **(PLEASE PRINT NEATLY)**

Flowergirl _____ Ringbearer _____

Bridesmaid

Escorted By

Groomsmen

1) _____

1) _____

2) _____

2) _____

3) _____

3) _____

4) _____

4) _____

5) _____

5) _____

6) _____

6) _____

Maid / Matron of Honor _____ Best Man _____

Brides Parents _____

Grooms Parents _____

Bride & Groom _____

(Please specify exactly how you want to be announced)

___ 2. Toast (person or persons names) _____

___ 3. Prayer (persons name) _____

___ 4. Dinner is served.

___ 5. Video Presentation. (Optional)

___ 6. Cake cutting.

___ 7. Bouquet and Garter toss.

___ 8. Bride & Groom Dance.

___ 9. Father Daughter Dance.

___ 10. Mother Son Dance

___ 11. Parents Dance.

___ 12. Bridal Party Dance. (Can combine with parents dance)

___ 13. Money Dance.

___ 14. Open dancing.

Your DJ / MC will direct your guests through dinner queues, cake cutting and all the above activities.

VIDEOTAPING CLIENTS

How would you like the titles at the beginning of your tape to read.

Example: The Wedding Celebration of Stephanie Jones and Bill Smith.

How many extra copies do you need. _____

(You receive 1 copy. Extra DVD copies are only \$20.00 dollars per copy)